



NEIGHT HILL
HIMBLETON
DROITWICH
WORCS.
WR9 7LE

Telephone: 01905 391231

Website: www.himbleton.worcs.sch.uk

HEADTEACHER: Mrs Gemma Martin

Terms and Conditions for Wrap Around Care 2020/21

Breakfast Club

- Provision starts at 7.45am;
- Healthy breakfast will be provided;
- Cost - £3.50.

Afternoon Care

- Opening hours are 3pm – 6pm;
- A snack and drink will be provided;
- After 4pm a light tea will be served;
- Cost - £5.00 an hour or £12.50 a full session.

Adhoc Sessions

Adhoc sessions are available, please put your request into the office. Please note that numbers are limited; however, we will try to accommodate your request if possible. You will be invoiced at the end of the month for any adhoc sessions.

Charging Procedures

- Fees are invoiced monthly in advance for regular bookings. Any extras from the previous month will be added to the invoice.
- Payments are made to Worcester County Council. Please use the invoice number or your customer number as a reference when paying them; this will ensure that the money can be allocated to Himbleton CE First School and Nursery (please see back of your invoice on how to pay).
- Invoices must be paid within 30 days of the invoice date, if not a reminder will be sent. If payments are not received, the debt will be referred to formal proceedings for debt recovery. This can result in loss of the child's place.
- If your child attends an extra-curricular club then goes into After School Care afterwards, you will be charged from 4pm.
- We charge during term time only and we will not charge if we have to close the school for snow, flooding or any epidemic.
- If you need to cancel your child's place, one month's notice is required. If your child is ill on the day they attend, please call the office to cancel their place by 9am that morning to ensure that you are not charged. If you don't cancel, you will still be charged.
- Collection of children after the agreed collection time will incur a late collection charge of £5.00 per every 15 minutes.
- If parents/carers are experiencing financial difficulty they are encouraged to speak to Mrs Martin so that an arrangement can be put in place.
- Himbleton CE First School and Nursery runs Wrap Around Care as a non-profitable service and therefore we are able to keep costs down. We welcome prompt payment from yourselves to ensure this can continue.