



**NEIGHT HILL
HIMBLETON
DROITWICH
WORCESTER
WR9 7LE**

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HEADTEACHER: Mrs G Martin

Friday 27th May 2022

Dear Parents/Carers,

Further to the newsletter notification, I write with further information relating to arrangements for next half-term in light of the classroom building project.

Building work will begin on the playground during the half-term break. The plan is that the most disruptive work will be completed during this period, whilst the children are not in school. When school reopens on Monday 6th June, the existing shed/shelter will have been removed and ground works will have started.

A full risk assessment has been completed and, inevitably, some alternative arrangements will be in place for the day to day running of the school during this period.

For safety reasons, there will be no access to the playground for children and families for the duration of next half-term. Therefore arrangements for drop off and collection times will be as follows:

- The drop off window will remain as 8.40-8.55am. Please park in the cricket club car park (if driving) and make your way up along the boundary fence of the cricket field then over the school field to our green side access gate (which comes into the Early Years outdoor area). Please do not allow children to run on the cricket field. A member of staff will greet children at this point and direct them to their classrooms.
- At collection times, please wait on the school field. Staff members will bring each class down in turn and hand them over to parents/carers. To assist with the efficiency and safety of this, EYFS and KS1 will be brought down at 3pm, KS1 at 3.05pm and KS2 at 3.10pm. Please wait on the field and do not enter the Forest School area as this will make it difficult for staff to see you.
- If you are dropping off at Breakfast Club, please head to the same entry point as above. When you arrive at the green side access gate, this will be locked. If Miss Main is not in view, please use the walkie talkie provided in the box next to the gate to alert her to your arrival. You simply need to press the button with the musical note symbol on it – please do not press any other button!
- When collecting from After School Care, please try to stick to collection times of 4pm, 5pm and 6pm as far as possible. You should also collect from the green side access gate. If a staff member is not visible, please also use the walkie talkie to alert staff to your arrival as outlined above.
- If you are collecting from an extra-curricular after school club, please wait on the school field at 4pm.

We hope that these arrangements will work as smoothly as possible during this period of unavoidable disruption. We will of course evaluate how things go and will communicate any necessary changes should they arise. We thank you in anticipation for your support and hope you will all bear in mind how fantastic it will be when we have a brand new classroom space for our children in September!

Wishing everyone a peaceful half-term break!

Kind regards,

Mrs Martin