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HEADTEACHER: Mrs Kirsty Shaw

Monday 30<sup>th</sup> September 2024

**Parent Consultation Meetings**

**Tuesday 22<sup>nd</sup> October and Wednesday 23<sup>rd</sup> October 2024**

Dear Parents and Carers,

We will be holding our Parent Consultation Meetings on Tuesday 22<sup>nd</sup> October and Wednesday 23<sup>rd</sup> October. Tuesday's session will run from 3.30pm to 7.00pm and Wednesday's session will run from 3.30pm until 5.30pm. In order to avoid delays, each meeting will be strictly 10 minutes' long and is an opportunity for teachers to discuss with you how your child has settled back to school and their progress so far this academic year, as well as a chance for you to ask any questions you may have. If you require a longer appointment to discuss other issues, please contact the office to make an appointment at another time.

In order for us to schedule meetings to suit everyone, please complete the form below, indicating your day and time preferences, and return it to school so that appointments can be made. You will receive your appointment/s time/s no later than Friday 11<sup>th</sup> October. We will do our very best to accommodate your requirements, but if you are unable to attend the timeslot allocated or you are unable to attend on either of these days, please do let us know on the slip below so that an alternative meeting can be arranged.

Best wishes,

Mrs Shaw

Name of child/ren\*

Class/es\*

Please indicate at least 2 timeslots that would suit you.

Tuesday 22 <sup>nd</sup> October 2024						
3.30-4.00	4.00-4.30	4.30-5.00	5.00-5.30	5.30-6.00	6.00-6.30	6.30-7.00
Wednesday 23 <sup>rd</sup> October 2024						
3.30-4.00	4.00-4.30	4.30-5.00	5.00-5.30			